

TENNESSEE BOARD OF SOCIAL WORKER CERTIFICATION AND LICENSURE

MINUTES

DATE: February 2, 2006

LOCATION: Cumberland Room
Ground Floor Floor, Cordell Hull Building
Nashville, TN

BOARD MEMBERS

PRESENT: Susan Vickerstaff, LCSW, Chair
Deborah Wolkhamer, CMSW
Beverly Esposito, LCSW
Drema Bowers-Mitchell, CMSW
Vickie Fleming, CMSW
Shelia Morris, Citizen

STAFF PRESENT: James Hill, Board Administrator
Barbara S. Maxwell, Administrative Director
Nicole Armstrong, Advisory Attorney
Jerry Kosten, Rules Coordinator

Ms. Vickerstaff, chair, called the meeting to order at 9:09 a.m. A sufficient number of board members were present to constitute a quorum.

Conflict of Interest

Ms. Armstrong reviewed the conflict of interest policy with the board asking the members to disclose any interest they may have in any matters brought before the board to determine if the member should be recused from the proceeding.

Review Minutes

Upon review of the November 4, 2005 minutes, Ms. Wolkhamer made a motion, seconded by Ms. Esposito, to approve the minutes as written. The motion carried.

Interview with Annie Daniels, CMSW

The board asked Ms. Daniels to appear before the board because she indicated on her application that she had been incarcerated for fifteen (15) years. Upon conclusion of the discussion, Ms. Fleming made a motion, seconded by Ms. Esposito, to approve Ms. Daniels for licensure as a CMSW. The motion carried.

Office of General Counsel Report

Ms. Armstrong said Rule 1365-1-.21 regarding free health clinics and volunteer practice requirements became effective February 22, 2006.

Ms. Armstrong stated that Rules 1365-1-.05, .10 regarding criminal background checks for applicants and Rule 1365-1-.03, .19, .23 regarding screening panels, advertising and use of titles by licensees is under review by the Attorney General.

Ms. Armstrong said OGC has three open cases pertaining to the board, all of which pertain to Licensed Clinical Social Workers.

Investigative Report

Ms. Armstrong reviewed the investigative report stating four (4) complaints were carried over from 2004 and sixteen (16) complaints received in 2005. Ms. Armstrong said ten (10) complaints were closed with no action, one (1) closed with a letter of concern, four (4) referred to OBC and one (1) is pending court action.

Disciplinary Report

Ms. Armstrong informed the board there are currently eleven (11) practitioners being monitored for compliance. Ms. Armstrong said behind that report is a list of all practitioners that have been disciplined by the board.

Jerry Kosten, Rules Coordinator

Mr. Kosten presented a rule amendment to the board which amends Rule 1365-1-.06 pertaining to fees and 1365-1-.19 pertaining to reconsiderations and stays.

Mr. Kosten said the fee amendment allows the board to refund certification and license fees for certified master social workers.

Upon discussion, the board decided to include that a written request for a refund must be made in writing sixty (60) days prior to the review of the application.

Mr. Kosten said the reconsiderations and stays amendment gives the board member who chaired the contested case to be the agency member to make the decisions regarding petitions for reconsiderations and stays in that case.

Upon discussion, Ms. Wolkhamer made a motion, seconded by Ms. Esposito, to approve the amendments for rulemaking. The motion carried.

Karen Franklin, National Association Social Workers (NASW)

Ms. Franklin discussed legislation NASW proposed which will allow qualified graduates from schools in candidacy for accreditation by the Council on Social Work Education to begin practice as a CMSW. Ms. Franklin said if the university from which the individual has graduated does not secure accreditation the CMSW candidate would lose their CMSW candidate status after a four (4) year period.

Financial Report

Mr. Hill stated the board has a cumulative carryover of \$186,075.66.

Ms. Vickerstaff asked if more than one person could go to the spring conference since the board has such a large carryover.

Ms. Armstrong said they can certainly fill out the necessary paperwork and submit a request to send two board members or administrative staff.

Administrative Report

Mr. Hill reviewed the administrative report which indicate there are 1414 licensed CMSW's and 1784 licensed LCSW's. Mr. Hill said the renewal processing time has decreased during the first and second quarter due to licensees utilizing the internet renewal system and submitting their renewals and mandatory practitioner profile questionnaire in a timely manner.

Status Report

Mr. Hill stated there are 179 LCSW applications in process, 206 applications have expired and 288 licensees have voluntarily retired.

Mr. Hill stated there are 72 CMSW applications in process, 94 applications have expired and 2209 licensees have voluntarily retired. Mr. Hill stated the majority of the voluntarily retired have obtained their LCSW license.

Ms. Wolkhamer stated she refers callers with questions to James and has gotten wonderful feedback about James. Ms. Wolkhamer said the board really appreciates his hard work.

Ms. Fleming said licensees and applicants say James is very helpful.

Ratify Newly Licensed LCSW's and CMSW's

Ms. Fleming made a motion, seconded by Ms. Wolkhamer, to ratify the following newly licensed LCSW's and CMSW's.

LCSW

Emma Jane Baker
Geneva L. Brown
Tanya L. Faulk
Jennifer L. Goldfare
Kara Lynne Hinerman
Rhea N. Holmes
Sherry L. Light
Robert C. Myers
Linda S. Narcisse
Jeffery L. Parmley
Jill Michele Patent
Jill S. Shofner
Teresa M. Shull
Kim S. Trantham
Dwight A. Wails
Chenobia C. Webster

CMSW

Misty D. Adams
Lavonda T. Ammons
Shannon L. Baker
Lakesha L. Baldwin
Annie B. Brooks
Cary A. Brooks
Brandi L. Brown
Angela M. Cerovski
Anita Chellappah
Marcia B. Cloud
Tonya K. Comer
Brady M. Degrasse
Diane Del Rey
Tiffany M. Dunlap
Hayley D. Edwards
Beth Goodner
Lori A. Gordon
Alesha N. Gresham
Christina M. Guerrero
Sarah R. Hamblen
Dorothy W. Hampton
James R. Hawkins
Bryan S. House
Tiffany J. Jones
Niquette Kearney

**Michel T. Kilmer
Michelle E. Lind
Joanna B. Mansur
Elaine D. Miles
Aimee E. Miller
Ashley E. Montgomery
Mark M. Murphy
Beth A. Nash
Brenda K. Norwood
Ramona Oge
Rena G. Ogle
Felicia M. Powell
Kim L. Powell
Elisabeth J. B. Pufahl
Ann Luise S. Read
Michelle L. Rice
Christa R. Schafer
Katherine L. Spurlock
Jimmy M. Wanish
Michelle Williams
William Thompson**

The motion carried.

Review Application

Ms. Wolkhamer made a motion, seconded by Ms. Esposito, to approve the following LCSW's by examination and reciprocity:

Examination

**Heather Brush
Nancy J. Conley
Sage Conner
Kevin S. Corum
Vickie M. Daugherty
Leasa S. Graham
Cynthia W. Greene
Susan Gibbins
Lori Gordon
Clarence Hazelwood
Brooke Henderson
Tiffinea M. Reid Jones
Kathleen A. Lynd
Andridia Victoria Mapson
Tammy m. Patton**

Shannon R. Pennington
Dawn M. Puster
Theresa A. Riley
Morgan L. Rogers
Gregory E. Simpson
Paula E. Thomason
Susan L. Winters
Mary L. Yarling

Reciprocity

Emma J. Baker
Geneva L. Brown
Jean M. Egan
K. Jeff Fladen
Jill M. Patent
Lisa P. Sherfey
Barbara J. Slauter

The motion carried.

Ms. Esposito made a motion, seconded by Ms. Fleming, to delay the application of **David Webb** pending information regarding the accreditation of his college. Ms. Fleming said if Mr. Webb's school is accredited, Mr. Hill can issue him a go to work letter and his application can be ratified at the next meeting. The motion carried.

Ms. Fleming made a motion, seconded by Ms. Esposito, to delay the application of **Cary Schroeder** and ask him to attend the next board meeting to discuss the charges on his application. The motion carried.

Ratify Reinstatements

Ms. Wolkhamer made a motion, seconded by Ms. Bowers-Mitchell, to ratify the following CMSW reinstated license:

Alvin D. Washington

The motion carried.

Ratify Closed Files

Ms. Fleming made a motion, seconded by Ms. Wolkhamer, to ratify the following closed files:

Marian P. Barry
Oval I. Ince
Lorraine E. Mason

Howard E. Nelson
Antoinette D. Risin
Christine Wedoski

The motion carried.

Review Correspondence

The board reviewed a letter from Catherine E. Gonce regarding the February 4, 2004 minutes in which it was written that Ms. Gonce was convicted of a DUI over ten years ago. Ms. Wolkhamer made a motion, seconded by Ms. Bowers-Mitchell to correct the minutes to indicate Ms. Gonce was convicted of disorderly conduct. The motion carried.

Consider approving revised reinstatement application

Mr. Hill submitted a revised reinstatement application to the board which asks the applicant if they are currently employed to have their employer complete section two if the reinstatement. Mr. Hill said if they are not employed they are to mark NA.

Ms. Wolkhamer made a motion, seconded by Ms. Fleming, to approve the reinstatement application as amended. The motion carried.

Other board business

The board discussed the ASWB new board member training and asked Ms. Wolkhamer if she attended the training.

Mr. Hill stated the training was open to new board members who have been on the board for one year.

Ms. Fleming asked Ms. Wolkhamer to send a letter to AWB regarding the new board member training.

With no other business to conduct, Ms. Esposito made a motion, seconded by Ms. Fleming to adjourn at 11:29. The motion carried.